

# REGISTRATION FORM

Tax Invoice ABN: 59 050 486 952 Queensland Resources Council Ltd

The Conference commences at 12.30pm, with Lunch on Sunday 23 August and finishes with the Conference Dinner on Wednesday 26 August 2020.



## DELEGATE INFORMATION Please complete ALL Sections and use a SEPARATE FORM FOR EACH DELEGATE

Surname: ..... Title: .....

Given Name: .....

Company/Organisation: .....

Position: .....

Address: .....

Suburb/Town: ..... State: ..... Country: ..... Post Code: .....

Tel: ..... Mobile: .....

Email: .....

Confirmation of your Registration, together with a Tax Invoice, will be forwarded to this Email address. **If the tax invoice is to be sent to a third party, please insert email address below:**

Email: \_\_\_\_\_

### NAME BADGE - DELEGATE

Please print your details requested as you would like them to appear on your badge.

Name: ..... Company / Organising: .....

### NAME BADGE - ACCOMPANYING PERSON

Name: .....

### PREVIOUS ATTENDANCE

Please indicate the year you last attended this Conference \_\_\_\_\_

Attending for the first time

### OTHER REQUIREMENTS (mobility etc)

.....

.....

## Section A - REGISTRATION FEE

All amounts are quoted in Australian Dollars and include GST

Registration categories (D01) to (D12) include entry to all Business Sessions, Morning and Afternoon Breaks, Happy Hour, Lunches, three evening Functions and Conference Bag.

**Payment must be received by COB on Friday 17 July otherwise the Standard Registration will apply.**

### Registration before 17 July

<b>DELEGATE</b>	(D01)	\$1395.00	\$ _____
<b>PRESENTER</b> - in Concurrent Session	(D02)	\$697.50	\$ _____
<b>UNDER GRADUATE &amp; FULL TIME STUDENT</b>	(D03)	\$697.50	\$ _____
<b>APPRENTICE</b> (Queensland)	(D04)	\$697.50	\$ _____

### Standard Registration after 17 July

<b>DELEGATE</b>	(D05)	\$1495.00	\$ _____
<b>PRESENTER</b> - in Concurrent Session	(D06)	\$747.50	\$ _____
<b>UNDER GRADUATE &amp; FULL TIME STUDENT</b>	(D07)	\$747.50	\$ _____
<b>APPRENTICE</b> (Queensland)	(D08)	\$747.50	\$ _____

### COMPLIMENTARY REGISTRATION - **Please tick a box below to indicate:**

- Invited Presenter (Refer to entitlements) (D09)
- Sponsor (D10)
- Exhibitor (D11)
- Exhibitor Meal Package (D12)

The Meal Package does **NOT** include the Informal and Conference Dinners.

### DAY DELEGATE REGISTRATIONS

(for those unable to attend the whole Conference)

(Includes all Morning and Afternoon Breaks and Lunches on selected day)

#### Evening Functions **NOT** included.

<input type="checkbox"/> Sunday	(D13)	\$280.00	\$ _____
<input type="checkbox"/> Monday	(D14)	\$690.00	\$ _____
<input type="checkbox"/> Tuesday	(D15)	\$690.00	\$ _____
<input type="checkbox"/> Wednesday	(D16)	\$690.00	\$ _____

### EXHIBITOR PACKAGES: (These Packages apply to non-complimentary categories)

<b>1. MEAL PACKAGE</b>	(D17)	\$610.00	\$ _____
This package is the minimum fee for Exhibitor staff and includes Welcome Function, Happy Hour, all Morning and Afternoon Breaks, Lunches and Conference Bag.			
<b>2. MEAL &amp; FUNCTION PACKAGE</b>	(D18)	\$910.00	\$ _____
This Package is optional and includes Package 1 and the Informal and Conference Dinners.			
<b>3. DAY PACKAGE</b>	(D19)	\$330.00	\$ _____

**TOTAL SECTION A \$ \_\_\_\_\_**

# REGISTRATION FORM



Delegate Name: \_\_\_\_\_

## Section B - ADDITIONAL FUNCTION TICKETS

**Do not complete this section if you have registered as a Full Paying Delegate or Invited Presenter, unless you require additional tickets for a partner and/or guest.**

**The Star Breakfast** (for anyone not accommodated at The Star - must be pre-purchased to receive this discount)  
 (F01) \$20.00 p/day No:  \$ \_\_\_\_\_

**Sunday - Lunch** (F02) \$55 No:  \$ \_\_\_\_\_

**Sunday - Welcome Function** (F03) \$100 No:  \$ \_\_\_\_\_

**Monday - Lunch** (F04) \$55 No:  \$ \_\_\_\_\_

**Monday - Informal Dinner** (F05) \$130 No:  \$ \_\_\_\_\_

**Tuesday - Lunch** (F07) \$55 No:  \$ \_\_\_\_\_

**Wednesday - Lunch** (F08) \$55 No:  \$ \_\_\_\_\_

**Wednesday - Conference Dinner** (F09) \$175 No:  \$ \_\_\_\_\_

**TOTAL SECTION B \$** \_\_\_\_\_

## Section C - INCLUDED CATERING

To assist with catering numbers, please indicate with a tick, which functions you will be attending as applies to your registration category.

<b>Sunday - Lunch</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Sunday - Welcome Function</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Monday - Lunch</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Monday - Informal Dinner</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Tuesday - Lunch</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Tuesday - 'Happy Hour'</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Wednesday - Lunch</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Wednesday - Conference Dinner</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>

### DIETARY REQUIREMENTS

Coeliac  
  Diabetic  
  Strict Vegetarian  
  Pescetarian  
 Lactose Intolerant  
  Other .....

## Section D - ACCOMMODATION

**PLEASE TICK THIS BOX IF YOU ARE ARRANGING YOUR OWN ACCOMMODATION.**  **PLEASE GO TO PAYMENT SUMMARY.**

**IF YOU WISH TO TAKE UP THE CONFERENCE ACCOMMODATION RATES OFFERED BY THE SELECTED HOTELS AND APARTMENTS, PLEASE READ AND COMPLETE THE FOLLOWING.**

INFORMATION ON ROOM TYPES, BOOKING AND CANCELLATION POLICIES AND OTHER GENERAL INFORMATION SHOULD BE CHECKED ON THE ACCOMMODATION PAGE OF THE CONFERENCE WEBSITE.

### BOOKINGS AND PAYMENTS

These excellent rates are ONLY available via this Registration Form or via the on-line registration site. All accommodation is subject to availability. Should your chosen Accommodation type be fully booked when your application is received, you will be contacted by the Conference Organiser for other options. Any unsold rooms held by the organisers on 24 July 2020 will be returned to the hotel room pool and the conference rate quoted cannot be guaranteed after this date.

**It is highly recommended to make your booking as early as possible.**

**Confirmation of accommodation:** - Please note that accommodation cannot be confirmed without a Credit Card OR until full payment has been received.

**Payment by Credit Card:** - The preferred method of securing your accommodation is via a credit card, which will be processed along with your registration by the Conference Organiser.

**Payment by EFT:** - If payment needs to be made by EFT, please select EFT in the payment summary.

**Credit card on check-in:** - Please note that when checking in everyone will be required to provide a credit card as a guarantee of any additional charges to the room during the stay.

**3rd Party Credit Card Authority:** - If a card is to be used that is not that of the person staying in the room then a 3rd Party Credit Card Authority must be completed and returned in order that the property concerned can arrange for the card to be approved. Please check the appropriate box in the payment section.

**All the accommodation rates listed on page 3 are per room, per night (some include Breakfast) and are valid to 24 July. Rates and availability cannot be guaranteed after this date.**

Arrival day/date: \_\_\_\_\_ /8/2020    ETA if known: ..... .am/pm  
 Departure day/date: \_\_\_\_\_ /8/2020    Number of nights: .....

### SHARE ACCOMMODATION

I will be sharing with accompanying partner/colleague (if applicable)

(insert name) .....

**ACCOMMODATION TYPE:** Single occupancy  Double occupancy  Twin-shared



Delegate Name: \_\_\_\_\_

## Section D - ACCOMMODATION continued...

All the accommodation rates listed below are per room, per night (some include Breakfast) and are valid to 24 July. Rates and availability cannot be guaranteed after this date.

**THE STAR GOLD COAST - Conference Venue** *Merchant fee of 1% for ALL card types. These rates are offered for 3 days either side of the main Conference dates, subject to availability. (Buffet Breakfast is \$20.00 if pre purchased OR \$34.90 if not booked in advance). Room service Breakfast will be additional at the advertised cost. All rates are per night and include GST. Room rate includes portorage and complimentary Wi-Fi.*

- Superior Deluxe Room - room only (H01) \$256.00
- Superior Deluxe Room - with 1 Breakfast (H02) \$276.00
- Superior Deluxe Room - with 2 Breakfasts (H03) \$296.00
- Corner King Room with balcony - room only (H04) \$331.00
- Corner King Room with balcony - with 1 Breakfast (H05) \$351.00
- Corner King Room with balcony - with 2 Breakfasts (H06) \$371.00
- \*Deluxe Executive Room (rate applies for single/double/twinshare) (H07) \$406.00

Single occupancy     Double occupancy     Twin-shared occupancy

\*Includes Executive Level Privileges (complimentary Continental Breakfast for up to 2 guests, refreshments, drinks and canapes\* served between 4.30pm and 6.00pm (view full details on the Accommodation page of the Conference website).

# Rates for Club Suites, King Terrace Suites and Ocean Terrace Suites are offered on request and are dependent on availability.

**SOFITEL GOLD COAST**  
*This rate includes 1 Buffet Breakfast, with additional Breakfast for \$22.00 per person when booked with Registration. Rate is offered 3 days either side of the main Conference dates and includes complimentary Wi-Fi and GST.*

- Classic River View Room (Incl 1x Buffet Breakfast) (H08) \$270.00
- Extra Buffet Breakfast (H09) \$22.00

**MERITON - Apartments with daily housekeeping**  
**(No Breakfast)** *Room rates includes complimentary WiFi and Daily Housekeeping Service. (See hotel details for description of service) Rates include GST.*

- Studio Suite (H10) \$160.00
- Modern Suite with 1 Bedroom (H11) \$170.00
- Modern Suite with 2 Bedrooms (H12) \$310.00

**PEPPERS BROADBEACH - Apartments with daily housekeeping**  
**(No Breakfast)** *These rates are offered for 3 night minimum stay and 3 days either side of the main Conference dates, subject to availability. Room rate includes limited complimentary Wi-Fi. GST DOES NOT apply to this property. (See hotel details for description of daily service).*

- 1 Bedroom Suite - with no daily service (H13) \$239.00
- 1 Bedroom Suite - with daily service (H14) \$254.00
- 1 Bedroom Ocean Suite - no daily service (H15) \$279.00
- 1 Bedroom Ocean Suite - with daily service (H16) \$294.00

**AVANI BROADBEACH - Apartments with daily housekeeping**  
*These rates are offered 3 nights either side of the main Conference dates, subject to availability. Room rate includes Internet. Breakfast is available at Miss Moneypennys for \$24.00 pp. GST DOES NOT apply to this property.*

- 1 Bedroom Apartment (H17) \$184.00
- 1 Bedroom Ocean Suite (H18) \$214.00

Please refer to information on hotel payment policies at the beginning of Section D.

Where Breakfast is not available at your selected Hotel.

Breakfast vouchers can be purchased for Harvest Buffet at The Star (see Section B) OR alternately there are many Cafes and Restaurants close to your selected accommodation.

**TOTAL SECTION D \$ \_\_\_\_\_**

**(If you wish to pay your accommodation in advance, please insert total amount, otherwise your Credit Card will secure your accommodation)**

## PAYMENT SUMMARY

Full payment of Registration Fee (if applicable) **must** accompany your Registration Form.

**PAYMENT SUMMARY:**

Total <b>Section A</b> - Registration Fee	\$ _____
Total <b>Section B</b> - Additional Functions	\$ _____
Total <b>Section D</b> - Accommodation	\$ _____

**TOTAL AMOUNT DUE \$ \_\_\_\_\_**

# REGISTRATION FORM



Delegate Name: \_\_\_\_\_

## PAYMENT OPTIONS

**CREDIT CARD:** for the amount of \$.....

VISA  MASTERCARD  AMEX

Payment of the Registration Fee by credit card will attract a Merchant Service Fee of VISA 1.75% • MasterCard 1.75% • AMEX 2%

Card No: \_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_ CVV No: \_\_\_\_

Name on Card: ..... Signature: ..... Date: .....

**(A representative of the Conference Organiser will telephone you for the card number for processing. Please insert first and last four numbers of your card)**

**"Queensland Resources Council Ltd – Safety Conference" will appear as the merchant on your statement.**

**A Confirmation Letter and Tax Invoice will be emailed to the address listed above upon receipt of the Registration Fee.**

**EFT:** for the amount of \$.....

**Please deposit all Conference funds into the Bank Account listed below. DO NOT use the Queensland Resources Council General Bank Account.**

**"Queensland Resources Council Ltd – Safety Conference"**

National Australia Bank Brisbane 4000

BSB: **084 004** Safety Conference Account: **570238256**

**Please forward me a Tax Invoice so an EFT transaction can be made. If the address for the invoice is different to the address overleaf, please advise the details below. The address on a Tax Invoice can't be changed once generated so it is important that the correct details are advised at this time.**

Address Details: \_\_\_\_\_  
\_\_\_\_\_

A Purchase Order number can be entered here for inclusion in your invoice. PO \_\_\_\_\_

**IMPORTANT:** Please advise Remittance Advice Number here : ..... and/or send copy of advice to E: [safeconf@acclaimsemm.com.au](mailto:safeconf@acclaimsemm.com.au)

### PRIVACY POLICY

A list containing limited contact details of attending delegates will be supplied to those Sponsors and Exhibitors who supported the Conference for their records and follow up. Please indicate if you do not wish your contact details to be made available to Sponsors and Exhibitors.

### SIGNATURE REQUIRED:

To validate this Booking this Registration Form must be signed by the Delegate or by an authorised representative of the organisation.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/ 2020

### CANCELLATION OF REGISTRATION

Any request for a cancellation of a Registration must be forwarded in writing to the Conference Organiser. A full refund applies to cancellations received prior to 17 July 2020. After this date no refunds will apply except under exceptional circumstances. A Cancellation Fee of \$110.00 will be charged to go towards covering processing costs.

**However, a Registration may be transferred without penalty to another person within the same Organisation, by advising the Conference Organiser in writing giving the new name, position in the organisation, e-mail and mobile details.**

### CANCELLATION OF ACCOMMODATION

Cancellation of Accommodation Rooms booked through the Conference Organiser after 24 July 2020 and 'no shows' will attract penalties. This is a condition of the Hotels and any discussion should be between the Hotel and the delegate.

**Registration, Accommodation and General Inquiries should be directed to the Conference Organiser.**

**PLEASE COMPLETE THIS FORM AND RETURN BY EMAIL OR POST, WITH PAYMENT DETAILS TO:**

**The Conference Organiser – ACCLAIM Special Events and Meeting Management, 23 Deerhurst Road, Brookfield, Queensland 4069**

**Contact: Jenny Marsden M: 0419 025 256 E: [safeconf@acclaimsemm.com.au](mailto:safeconf@acclaimsemm.com.au)**