

Health Program Award Submissions

Submissions

Must be received by COB on:
Friday 13 May 2022

Judging

Will be completed by:
Friday 27 May 2022

Notification

Short-listed submissions will be advised by:
Friday 10 June 2022

Awards Presentation

The Winner will be presented with their Award at the Conference Dinner on:
Wednesday 24 August 2022

Sponsor

The Health Program Award Winner's prize is sponsored by 4cRisk Occupational Health Services

Aim

The Queensland Mining Industry Health and Safety Conference Health Program Award aims to recognise creative and practical solutions to personal and occupational health problems and to promote their application across the Queensland Resources Industry.

Entry

Entry is open to all Queensland resources companies and sites, contractors (minerals, coal, quarries, exploration, oil and energy) associated with the Queensland resources industry.

There is no limit on the number of entries that may be submitted.

Scope

This award is for the Health Program leading to most improved workers' health where "Health Program" is defined as either an initiative or on going program addressing a specific issue, which has resulted in or will lead to a real benefit to resources sector workers.

Health Programs eligible for the Awards include;

- Lifestyle programs to support the needs of workers: promoting physical and/or mental wellbeing;
- Solutions to an identified occupational health hazard that will minimise workers' exposure by managing the hazard at its source or interrupting its pathway, and that will provide a measurable long term benefit (e.g. noise; ergonomics solutions, etc);
- Development of a healthier work procedure;
- Introduction of innovative occupational health initiatives and/or programs (e.g. fitness for duty programs, healthy eating programs, occupational health hazard reduction programs).

This list is indicative only. Submissions on health initiatives that lie outside the above scope but can be demonstrated to have provided real benefits to the health of workers are also encouraged.

While the 'program' may not yet or ever be fully completed or finalised, the judges are seeking more than a concept - there must be a level of implementation already in progress.



Judging Process

There are two rounds of judging:

Preliminary Judging Round

All submissions are assessed by a Judging Panel comprising selected representatives across industry sectors. From these submissions the Panel will select the finalists to go forward to be presented at the Conference.

Final Judging Round

This judging will be carried out at the Conference on Monday afternoon where each of the finalists will present their Health Program to Conference Delegates and in front of a Judging Panel. Following the presentation, the Panel may ask questions about your Program.

JUDGING CRITERIA

Your submission must include text under the following bold headings in the order they are listed:

The Problem: Score value - 10%

Describe the identified problem, or explain how the Initiative or Health Improvement opportunity was identified. Submissions will be judged on how clearly the problem and the health consequences are identified.

Where no specific problem existed, the Submission should clearly describe how the Initiative identified and provided opportunities to improve workers' health.

The Solution: Score value - 40%

Describe what was done to implement the Program or Initiative. Applications that demonstrate there was significant input, initiative and ownership at the site level will be scored higher than those where the program is developed and implemented solely by an external provider.

The submission should include a clear description of the strategies and initiatives that were developed to identify and address the problem or what was done to otherwise improve an existing system.

Examples of the type of information that could be provided include:

- The internal/external resources that were used in the process.
- Implementation process – where and how the program was achieved and on what scale - including potential participation or target audience size and actual participation.
- How workers were engaged in the program to foster a feeling of ownership of the initiative.
- How the initiative has been measured for effectiveness and/or the results verified.

Benefits/Effects: Score value - 30%

Explain the health benefits of the Program and where appropriate, describe the extent of deployment across the site/company.

You should provide any supporting data or other evidence that demonstrates the benefits/effects that were achieved.

Transferability: Score value - 20%

Describe the potential for the Health Program to be used, modified or transferred across the resources industry and how this could be achieved.

Approximate Cost

A statement of costs to date and approximate future costs (of the Initiative) including internal resources should also be included. While there are no strict requirements to demonstrate cost effectiveness, where it is otherwise difficult to separate nominations, the judging panel may use this to help decide the ultimate winner.



How to Enter

1. Complete the official entry form (Page 6).
2. Prepare a description of no more than 1500 words. If this number is exceeded, you will be asked to resubmit.

The description should address the submission criteria and use the same sub-headings as outlined in the judging criteria section.

Submissions may include an appropriate selection of photographs, up to 5, diagrams and video etc. These are to be provided in electronic format (tiff or jpg) each with a caption; video should be in mpeg or wmv.

Please select one photo of the Program that can be used for publication in Conference material.

3. Prepare a Short Description of the submission, limited to one A4 page, including up to two photos, with captions, using the guidelines below including headings 1 and 2. It is not necessary to incorporate all the sub-headings in this description.

Enquires on the actual Health Program submission may be directed to:

Robert Seaman, Conference Organiser **M:** 0409 776 071 **E:** robertseaman@acclaimsemm.com.au

Guidelines for Submission:

- Format: Adobe PDF "Edit Enabled".
- Font: Arial.
- Page: A4 with no company logo or designs.
- **Heading 1** – Main title of the Program: 14pt Bold (a maximum of 50 characters with spaces) justified to the left of the page in upper and lower case – NOT UPPER CASE.
- **Heading 2** – Company/Organisation name immediately under the main title: 14pt justified to the left of the page in upper and lower case – NOT UPPER CASE.
- **Heading 3** – Sub-headings (e.g. The Problem): 12pt justified to the left of the page in upper and lower case – NOT UPPER CASE.
- **Text** – The body of the text must be in 12pt, sentence case, single line spacing, with double spacing between paragraphs.

Forwarding Information:

Please forward your submission by email OR post/courier, if files are too large. ALL of the following items MUST be supplied as SEPARATE files.

Check list:

- **Health Program Entry Form** - complete and sign
- **Submission** – prepare as an Adobe PDF file and save as 'Edit Enabled' to allow copy and paste. Photos and captions are to be shown in the preferred position in the submission.
- **Photos** - all photos included in the submission are also to be attached separately individual tiff or jpg files and videos as mpeg and/or wmv files.
- **Short Form Description** - modified submission in same format as main submission - see paragraph 3 above.
- **Photo for Publicity** - select one photo as individual tiff or jpg files and identify as the one for publicity purposes.

Submit your entry by the close of business on **Friday 13 May 2022** to:

Conference Organiser - **E:** robertseaman@acclaimsemm.com.au
ACCLAIM Special Events and Meeting Management - 23 Deerhurst Road, Brookfield, Queensland 4069

Useful Information

1. Preliminary Judging Round will be completed by **Friday 27 May 2022** and will involve a Judging Panel reviewing all submissions.
All applicants will be notified by email no later than **Friday 10 June 2022**.
2. Final Judging Round will be held on **Monday 22 August 2022** as part of the Conference program. Each finalist will have the opportunity to present to the Judging Panel and Conference Delegates.
3. Presentation time of 10 minutes will be allocated to each finalist, with additional time for questions from the Judging Panel.
4. Your presentation will be video recorded, synchronised to your PowerPoint presentation and placed on the Conference website. Provision has been made for you to liaise with the recording contractor to amend any of your PowerPoint slides prior to publication.

Awards Presentation

The presentation of Awards will be held at the Conference Dinner on **Wednesday 24 August 2022**. All participants are encouraged to attend the Awards presentation to promote and support the application of the Health Program across the industry.

Permission to Publish

An authorised person must provide written permission for the Conference Committee to publish the Program Submission on the Conference website. Submissions will not be considered without this signed permission on the Application Form.

Poster Display and Presentation Session

Everyone who provides a submission is encouraged to prepare a Poster for displaying at Conference. Dedicated times will be set aside for Authors to engage more closely with Delegates. Guidelines for preparing posters will be provided.



HEALTH PROGRAM ENTRY FORM



Health Program Title: *(as it is to appear on the Award if successful)*

Company/Organisation: *(as it is to appear on the Award if successful)*

Contact person: *(for future correspondence)*

Title: _____ Given name: _____ Surname: _____

Position: _____

Company/Organisation: _____

Postal Address: _____

Town/City: _____ State: _____ Postcode: _____

Business Phone: _____ Mobile: _____

Email: _____

Contact person: *(for answering questions from the Judging Panel - if not the same person listed above)*

Title: _____ Given name: _____ Surname: _____

Mobile: _____ Email: _____

Recipient: The name of the person who will accept the Award at the Conference Dinner will be required when the entries are short listed.

Additional Information: To be considered eligible to enter the Competition the intellectual property in your Program must be open source – this means that you must be willing to provide and share the intellectual property in the program so that it can be used by others – free of charge.

Is the Program free of Intellectual Property restrictions? (Please Tick) Yes No

Permission to Publish: - I agree that no royalty is to be paid and that the Conference Committee may, at its discretion, include the Submission in the Conference Handbook and placed on the Conference Website for general viewing and for placement on the website of other industry bodies after first obtaining my approval.

All this shaded section must be completed

Name: _____

Position: _____

Organisation: _____

Signature: _____

Date: _____

Poster Display

We would be interested in taking up the complimentary offer to participate in the **Poster Display and Presentation Session** at the Conference.

(Please Tick) Yes No

Please attach this Entry Form as a separate file with your submission and forward to:

Robert Seaman:

E: robertseaman@acclaimsemm.com.au

Conference Organiser

ACCLAIM Special Events and Meeting Management
23 Deerhurst Road, Brookfield, Queensland 4069

M: 0409 776 071

By providing the details requested on this Entry Form you are taken to have consented to the Queensland Mining Industry Health and Safety Conference Committee using the personal information herein to fulfil our obligations to you. The contact's personal information will not be published in the Conference Handbook.