

# Health and Safety CONFERENCE



**Together we  
Collaborate,  
Innovate  
and  
Educate**

**Sunday 23 to  
Wednesday 26  
August 2020**

**THE STAR**  
GOLD COAST

- **Call for Health Program Award Submissions**

Linked 



Principal Sponsor



# Health Program Award Submissions

## Submissions

**Must be received by COB on:**  
**15 May 2020**

## Judging

**Will be completed by:**  
**29 May 2020**

## Notification

**Short-listed submissions will be advised by:**  
**12 June 2020**

## Awards Presentation

**The Winner will be announced and presented with their Award at the Conference Dinner on:**  
**26 August 2020**

## Sponsor

**2020 Health Program Award Prize is sponsored by 4cRisk Occupational Health Services**

## Aim

The Queensland Mining Industry Health and Safety Conference Health Program Award aims to recognise creative and practical solutions to personal and occupational health problems and to promote their application across the Queensland Resources Industry.

## Entry

Entry is open to all Queensland resources companies and sites, contractors (minerals, coal, quarries, exploration, oil and energy) associated with the Queensland resources industry.

There is no limit on the number of entries that may be submitted.

## Scope

This award is for the Health Program leading to most improved workers' health where "Health Program" is defined as either an initiative or on going program addressing a specific issue, which has resulted in or will lead to a real benefit to resources sector workers.

Health Programs eligible for the Awards include;

- Lifestyle programs to support the needs of workers: promoting physical and/or mental wellbeing;
- Solutions to an identified occupational health hazard that will minimise workers' exposure by managing the hazard at its source or interrupting its pathway, and that will provide a measurable long term benefit (e.g. noise; ergonomics solutions, etc);
- Development of a healthier work procedure;
- Introduction of innovative occupational health initiatives and/or programs (e.g. fitness for duty programs, healthy eating programs, occupational health hazard reduction programs).

This list is indicative only. Submissions on health initiatives that lie outside the above scope but can be demonstrated to have provided real benefits to the health of workers are also encouraged.

While the 'program' may not yet or ever be fully completed or finalised, the judges are seeking more than a concept - there must be a level of implementation already in progress.



## Judging Panel

All Submissions will be assessed by a Judging Panel comprising representatives selected by the Conference Committee from across industry sectors including health professionals.

Following receipt of the Nomination the Panel may contact you to ask questions and seek clarification about the Health Program.

If the Panel believes there is sufficient value in Conference Delegates hearing the details of the short listed programs, then those applicants may be offered the opportunity to give a presentation at the Conference. Such presentations will be a maximum of 10 minutes, with additional time for questions.

## JUDGING CRITERIA

**Your submission must include text under the following bold headings in the order they are listed:**

### **The Problem: Score value - 10%**

Describe the identified problem, or explain how the Initiative or Health Improvement opportunity was identified. Submissions will be judged on how clearly the problem and the health consequences are identified.

Where no specific problem existed, the Submission should clearly describe how the Initiative identified and provided opportunities to improve workers' health.

### **The Solution: Score value - 40%**

Describe what was done to implement the Program or Initiative. Applications that demonstrate there was significant input, initiative and ownership at the site level will be scored higher than those where the program is developed and implemented solely by an external provider.

The submission should include a clear description of the strategies and initiatives that were developed to identify and address the problem or what was done to otherwise improve an existing system.

Examples of the type of information that could be provided include:

- The internal/external resources that were used in the process.
- Implementation process – where and how the program was achieved and on what scale - including potential participation or target audience size and actual participation.
- How workers were engaged in the program to foster a feeling of ownership of the initiative.
- How the initiative has been measured for effectiveness and/or the results verified.

### **Benefits/Effects: Score value - 30%**

Explain the health benefits of the Program and where appropriate, describe the extent of deployment across the site/company.

You should provide any supporting data or other evidence that demonstrates the benefits/effects that were achieved.

### **Transferability: Score value - 20%**

Describe the potential for the Health Program to be used, modified or transferred across the resources industry and how this could be achieved.

### **Approximate Cost**

A statement of costs to date and approximate future costs (of the Initiative) including internal resources should also be included. While there are no strict requirements to demonstrate cost effectiveness, where it is otherwise difficult to separate nominations, the judging panel may use this to help decide the ultimate winner.

## The Winning Prize

The winner of the Award will receive the Queensland Mining Industry Health Award Perpetual Shield to be held until the next Conference, an Award Trophy, a framed Certificate and \$3,000.00 towards the cost of attending a 'Health' related Conference of your choice and approved by the Conference Committee.

If a Highly Commended submission is chosen, they will receive a framed Queensland Mining Industry Health Award Certificate.



## How to Enter

1. Complete the official entry form (Page 5).

2. Attach a description of no more than 1500 words. If this number is exceeded you will be asked to resubmit.

Please provide a photo that is associated with the Health Program that can be used for publication in Conference material.

The submission should address the submission criteria and use the same sub-headings as outlined in the judging criteria section above.

Enquires on the actual Health Program submission may be directed to:

Robert Seaman, Conference Organiser **T:** 07 3254 0522 **E:** robertseaman@acclaimsemm.com.au

### Guidelines for Submission:

- Format: Adobe PDF "Edit Enabled".
- Font: Arial.
- Page: A4 with no company logo or designs.
- **Heading 1** – Main title of the Program: 14pt Bold (a maximum of 50 characters with spaces) justified to the left of the page in upper and lower case – NOT UPPER CASE.
- **Heading 2** – Company/Organisation name immediately under the main title: 14pt justified to the left of the page in upper and lower case – NOT UPPER CASE.
- **Heading 3** – Sub-headings (e.g. The Problem): 12pt justified to the left of the page in upper and lower case – NOT UPPER CASE.
- **Text** – The body of the text must be in 12pt, sentence case, single line spacing, with double spacing between paragraphs.

### Forwarding Information:

*Please forward your submission by email OR post/courier, if files are too large. ALL of the following items MUST be supplied as SEPARATE files.*

#### Check list:

- **Innovation Entry Form** - complete and sign
- **Submission** - prepare as an Adobe PDF file and save as 'Edit Enabled' to allow copy and paste. Photos and captions are to be shown in the preferred position in the submission.
- **Photos** - all photos included in the submission are also to be attached separately as individual jpg files and videos as mpeg and/or wmv files.
- **Short Form Description** - modified submission in same format as main submission - see paragraph 3 above.
- **Photo for Publicity** - select one photo as the as tiff or jpg file and identify as the one for publicity purposes.

Submit your entry by the close of business on **Friday 15 May 2020** to:

Conference Organiser - **E:** robertseaman@acclaimsemm.com.au

## Awards Presentation

The presentation of Awards will be held at the Conference Dinner on **Wednesday 26 August 2020**. All participants are encouraged to attend the Awards presentation to promote and support the application of the Health Program across the industry.

## Permission to Publish

An authorised person must provide written permission for the Conference Committee to publish the Program Submission on the Conference website. Submissions will not be considered without this signed permission on the Application Form.

### Poster Display and Presentation Session

Everyone who provides a submission is encouraged to prepare a Poster for displaying at Conference. Dedicated times will be set aside for Authors to engage more closely with Delegates. Guidelines for preparing posters will be provided.



# HEALTH PROGRAM ENTRY FORM



**Health Program Title:** *(as it is to appear on the Award if successful)*

**Company/Organisation:** *(as it is to appear on the Award if successful)*

**Contact person:** *(for future correspondence)*

Title: \_\_\_\_\_ Given name: \_\_\_\_\_ Surname: \_\_\_\_\_

Position: \_\_\_\_\_

Company/Organisation: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**Contact person:** *(for answering questions from the Judging Panel - if not the same person listed above)*

Title: \_\_\_\_\_ Given name: \_\_\_\_\_ Surname: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

**Recipient:** The name of the person who will accept the Award at the Conference Dinner will be required when the entries are short listed.

**Additional Information:** To be considered eligible to enter the Competition the intellectual property in your Program must be open source – this means that you must be willing to provide and share the intellectual property in the program so that it can be used by others – free of charge.

**Is the Program free of Intellectual Property restrictions?** (Please Tick) ☒ Yes ☐ No

**Permission to Publish:** - I agree that no royalty is to be paid and that the Conference Committee may, at its discretion, include the Submission in the Conference Handbook and placed on the Conference Website for general viewing and for placement on the website of other industry bodies after first obtaining my approval.

**All this shaded section must be completed**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Organisation: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Poster Display

We would be interested in taking up the complimentary offer to participate in the **Poster Display and Presentation Session** at the Conference.

(Please Tick) ☒ Yes ☐ No

**Please attach this Entry Form** as a separate file with your submission and forward to:

**Robert Seaman:**

**E:** robertseaman@acclaimsemm.com.au

## Conference Organiser

ACCLAIM Special Events and Meeting Management  
23 Deerpark Road, Brookfield, Queensland 4069

**T:** 07 3254 0522

*By providing the details requested on this Entry Form you are taken to have consented to the Queensland Mining Industry Health and Safety Conference Committee using the personal information herein to fulfil our obligations to you.  
The contact's personal information will not be published in the Conference Handbook.*